



Athletics Ontario Transfer Policy

Guiding Principle: No coach is allowed to contact an Athletics Ontario athlete for the purpose of recruiting while said athlete is registered with another Athletics Ontario Member Club or Coach.

If a Club/Coach, other than the coach of record of an athlete, is approached by the athlete for the purpose of transfer to another Club/Coach, the 'new' Club/Coach must communicate the details of the contact to the Athletics Ontario Club/Coach of record of said athlete.

Policy:

- 1) **End of Year Transfers:** All athletes may transfer to any Athletics Ontario Member Club/Coach at the beginning of any calendar year without restriction, provided the appropriate form has been completed by all parties and a copy has been sent to the Athletics Ontario office. Transfers are not complete until the Athletics Ontario office has a copy of this form.

If an athlete wishes to move to another club at the beginning of a new membership year, an Application for Transfer must be completed. The only criteria deemed acceptable for a former club to refuse to sign and agree to a transfer is if funds and/or property are owed to the former Club/Coach. In such cases, the former Club/Coach must provide accurate and detailed accounting of the funds and/or property owed the Club/Coach by said athlete, in writing to Athletics Ontario. If the funds are not paid and/or property not returned, the Application for Transfer will not be approved by Athletics Ontario, and furthermore, said athlete will not be able to compete until such time as the owed funds and/or property are paid and/or returned. Once all outstanding funds are paid and property returned, the approval of the Application for Transfer is automatic.

Motion: 10/17/09

Bill Stephens and Harry Stantsos

The above criteria for transfers applies to all athletes (except for athletes registered with Athletics Ontario as 'non competitive' or 'recreational' athletes). This means that athletes who were formerly registered with a club and who wish to register in a new year as 'unattached' must also have the former club provide consent by filling in the transfer form.

- 2) **Mid-Year Transfers:** All athletes who wish to change Club/Coach during a calendar year may train with the 'new' Club/Coach as appropriate, but must continue to compete for and represent the 'former' club. The athlete may not represent the 'new' club until the beginning of the next calendar year.

Alternatively, if the two clubs involved complete an Athlete Transfer form as explained below, the athlete may compete as a "Disassociated" athlete for the remainder of the year, representing neither club during competition.

Disassociated athletes may represent the 'new' Club/Coach at the start of a new calendar year. There must, however, be mutual agreement between 'former' and 'new' Club/Coach on any outstanding details affecting the transfer. Outstanding details may include issues such as funds owed, return of 'former' Club/Coach property, etc.

Only under special circumstances, and on written appeal to the Athletics Ontario Board of Directors, may an athlete transfer to, and represent, a new club during a calendar year.

- 3) **Unattached Athletes:** Athletes registered in the 'Unattached' membership category may join an Athletics Ontario registered club prior to June 1 in any given year. After June 1 athletes may not join an Athletics Ontario registered club until the following year.

Motion: 11/23/07
Val Sarjeant/Mike Illingworth

4) **Mid-Year Transfer Procedure:**

- Recognizing that an athlete who wishes to transfer from one club to another may **not** compete for the new club until the beginning of the next calendar year, athletes wishing to transfer must complete an 'Application for Transfer' (see Appendix).
- Both the 'former' and 'new' Clubs/Coaches must be involved in the completion of the Application for Transfer and authorize the transfer.
- The decision to approve an Application for Transfer and hence, in doing so, 'Disassociate' from the athlete requesting the transfer, is *solely* at the discretion of the former Athletics Ontario Club/Coach.

The only criteria deemed acceptable to refuse an Application for Transfer of an athlete is if funds and/or property are owed to the former Club/Coach. In such cases, the former Club/Coach must provide accurate and detailed accounting of the funds and/or property owed the Club/Coach by said athlete, in writing. If the funds are not paid and/or property not returned, the Application for Transfer will not be approved, and furthermore, said athlete will not be able to compete until such time as the owed funds and/or property are paid and/or returned. Once all outstanding funds are paid and property returned, the approval of the Application for Transfer is automatic.

Any and all appeals regarding the Application for Transfer will be heard by the Athletics Ontario or their delegate and all decisions regarding the appeal are final.

All Applications for Transfer must be sent to the Athletics Ontario office for review and acceptance. Transfers are NOT complete until the paperwork has been received by the Athletics Ontario office, and athletes may not compete as 'Disassociated' athletes until the transfer has been finalized.

- 5) **Relocation:** If an athlete moves principal residences from one area of Ontario to another and therefore is unable to participate with the former Club/Coach, said athlete must compete as 'Disassociated', i.e., **not** representing new Club/Coach, for the remainder of the calendar year **unless** there is an agreement between the 'former' and 'new' Club/Coach to allow said athlete to compete for the 'former' club/coach for the remainder of the year. This is consistent with the policy regarding Mid-Year Transfers.
- 6) **Coaches and Recruiting:** The Athletics Ontario position is that recruiting of an athlete while the athlete is training with and/or competing for another Club/Coach is unethical. For a Club, Coach, parent or other member of a club to approach an athlete registered with another Athletics Ontario Member Club/Coach for the purposes of recruiting is not allowed at any time during the calendar year.
- 7) While not required, Athletics Ontario believes that as a courtesy, all athlete transfers, whether done during a year or at the beginning of a new year, should be done with full knowledge and disclosure to all coaches and clubs involved.

Athletics Ontario Application for Transfer

Athlete Information:

Last Name: _____ First Name: _____

Athletics Ontario Number: _____ Address: _____

City: _____ Postal Code: _____ Phone: _____

Current Club Information:

Club Name: _____ Coach: _____

New Club Information:

Club Name: _____ Coach: _____

Reason for Transfer:

<p>Current Club: We do hereby acknowledge receipt of the Application to Transfer from the above athlete and approve release.</p>	<p>New Club: We do hereby acknowledge receipt of the Application to Transfer from the above athlete and approve acceptance.</p>
<p>_____</p> <p><i>signature of current Coach, or other Club Executive</i> <i>date</i></p>	<p>_____</p> <p><i>signature of current Coach, or other Club Executive</i> <i>date</i></p>

Please mail this form to the Athletics Ontario office at:

3 Concorde Gate
 Suite 211
 Toronto, ON, M3C 3N7

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